

**LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

**AUGUST 22, 2023
AGENDA PACKAGE**

Lake Bernadette Community Development District

Board of Supervisors

Michael Berman, Chairman
Robert Van Liew, Vice Chairman
Bonnie Hazelett, Assistant Secretary
Sharon Callie, Assistant Secretary
James Callaghan, Assistant Secretary

David Wenck, District Manager
Scott Steady, Esquire, District Counsel
Dan Nessel, Clubhouse Manager
Tonja Stewart, District Engineer

Regular Meeting Agenda

Tuesday, August 22, 2023 – 6:00 p.m.

-
- 1. Roll Call**
 - 2. Audience Comments Limited to 3 Minutes Per Person**
 - 3. Public Hearing on Adoption of Fiscal Year 2024 Budget and Levying Assessments**
 - A. Consideration of Resolution 2023- 04, Adopting FY2024 Budget
 - B. Consideration of Resolution 2023- 05, Levying Assessments
 - 4. Consent Agenda**
 - A. Approval of the Minutes of July 25, 2023 Meeting
 - B. Acceptance of the Financial Report as of July 2023
 - 5. Aquatic Report**
 - 6. Attorney's Report**
 - 7. Engineer's Report**
 - 8. District Manager's Report**
 - A. Consideration of FY2024 Meeting Schedule
 - 9. Clubhouse Manager's Report**
 - A. Signarama Proposal
 - B. Optec Displays, Inc. Proposal
 - 10. Old Business**
 - A. Update to Monument Sign Project
 - 11. New Business and Supervisors' Requests**
 - 12. Adjournment**

**The Next Meeting is scheduled to be held on
Tuesday, September 26, 2023, at 6:00 p.m.**

District Office:

Inframark
210 North University Drive, Suite 702
Coral Springs, Florida, 33071
954-603-0033

Meeting Location:

Lake Bernadette Clubhouse
5410 Golf Links Boulevard
Zephyrhills, Florida 33541
813-788-7690

Third Order of Business

LAKE BERNADETTE
Community Development District

Annual Operating Budget

Fiscal Year 2024

Modified Tentative Budget

(Printed - 08/14/23 @ 2:00 PM)

Prepared by:



Table of Contents

	<u>Page</u>
<u>OPERATING BUDGET</u>	
General Fund	
Summary of Revenues, Expenditures and Changes in Fund Balances	1 - 3
Budget Narrative	4 - 10
Exhibit A - Allocation of Fund Balances	11 - 12
Exhibit B - Itemization List	13
Road Assessment Funds.....	14 - 15
 <u>SUPPORTING BUDGET SCHEDULES</u>	
2024-2023 Non-Ad Valorem Assessment Summary	16

LAKE BERNADETTE
Community Development District

Operating Budget
Fiscal Year 2024

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2024 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET	THRU	AUG-	PROJECTED	BUDGET
			FY 2023	JUL-2023	SEP-2023	FY 2023	FY 2024
REVENUES							
Interest - Investments	\$ 3,442	\$ 3,123	\$ 4,000	\$ 33,954	\$ 6,791	\$ 40,745	\$ 12,000
Room Rentals	545	543	750	94	19	113	1,000
Interest - Tax Collector	3	1	100	1,346	-	1,346	100
Special Assmnts- Tax Collector	783,912	783,912	783,870	783,870	-	783,870	783,870
Special Assmnts- Discounts	(27,195)	(28,639)	(31,355)	(28,480)	-	(28,480)	(31,355)
Other Miscellaneous Revenues	661	2,244	1,250	35	7	42	1,000
Access Cards	46	84	175	47	9	56	50
Amenities Revenue	-	1,307	175	1,554	311	1,865	175
Insurance Premium Rebate	2,031	-	-	-	-	-	-
Recreation Membership	-	925	500	407	81	488	500
TOTAL REVENUES	763,445	763,500	759,465	792,827	7,218	800,045	767,340
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	11,724	9,877	12,000	9,600	2,400	12,000	12,000
FICA Taxes	826	826	918	734	184	918	918
ProfServ-Engineering	12,308	5,002	12,000	11,402	598	12,000	12,000
ProfServ-Legal Services	8,923	925	5,000	-	4,924	4,924	5,000
ProfServ-Mgmt Consulting Serv	57,785	61,000	62,830	52,358	10,472	62,830	62,830
ProfServ-Property Appraiser	150	150	150	150	-	150	150
Professional Fees	-	-	8,400	-	-	-	-
Auditing Services	4,250	4,250	4,250	-	4,250	4,250	4,250
Postage and Freight	281	395	500	419	84	503	500
Insurance - General Liability	16,556	17,682	19,708	19,708	-	19,708	21,679
Printing and Binding	641	631	1,000	15	500	515	1,000
Legal Advertising	800	673	300	-	-	-	300
Miscellaneous Services	1,212	2,084	1,200	449	90	539	1,200
Misc-Assessmnt Collection Cost	12,807	12,377	15,677	15,130	-	15,130	15,677
Misc-Taxes	2,087	2,180	2,500	2,812	-	2,812	2,500

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2024 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET FY 2023	THRU JUL-2023	AUG- SEP-2023	PROJECTED FY 2023	BUDGET FY 2024
Misc-Web Hosting	2,364	1,712	1,912	1,567	-	1,567	1,552
Office Supplies	-	-	150	-	150	150	150
Annual District Filing Fee	175.00	175.00	175	175	-	175	175
Total Administrative	132,889	119,939	148,670	114,519	23,652	138,171	141,881
Field							
Payroll-General Staff	100,733	101,916	91,207	87,694	3,513	91,207	103,309
FICA Taxes	7,706	7,796	6,977	6,709	268	6,977	7,903
Retirement Benefits	-	-	5,635	-	5,635	5,635	7,200
Life and Health Insurance	14,431	21,960	28,379	21,911	6,468	28,379	31,217
Workers' Compensation	4,366	4,383	4,573	4,573	-	4,573	4,573
Contracts-Janitorial Services	8,400	8,875	8,100	8,245	1,700	9,945	9,420
Contracts-Security Services	454	537	496	372	74	446	496
Contracts-Landscape	48,300	48,944	52,164	43,470	8,694	52,164	54,772
Contracts-Pools	-	-	-	-	-	-	23,000
Contracts-Ponds	-	-	-	-	-	-	18,576
Contracts-Roving Patrol	12,520	11,080	12,000	9,360	2,640	12,000	12,000
Travel	256	275	600	170	430	600	600
Communication - Telephone	527	700	850	670	180	850	950
Utility - Cable TV Billing	2,140	2,381	2,200	1,273	927	2,200	2,200
Electricity - General	13,710	22,766	16,000	17,019	3,404	20,423	22,000
Electricity - Streetlighting	34,863	38,213	43,000	33,606	9,394	43,000	49,000
Utility - Water	10,854	11,041	10,000	13,557	2,711	16,268	16,000
Utility - Gas	7,144	7,557	11,000	4,660	6,340	11,000	5,000
Utility - Refuse Removal	408	826	500	720	144	864	1,100
R&M-Air Conditioning	6,485	1,760	500	8,749	1,750	10,499	500
R&M-Buildings	4,520	3,524	3,300	3,083	217	3,300	3,300
R&M-Equipment	15,327	9,289	25,000	13,001	11,999	25,000	18,000
R&M-Other Landscape	14,226	12,075	15,000	27,426	5,000	32,426	15,000
R&M-Irrigation	1,073	13,236	7,500	13,713	2,743	16,456	10,000

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2024 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET FY 2023	THRU JUL-2023	AUG- SEP-2023	PROJECTED FY 2023	BUDGET FY 2024
R&M-Lake	18,576	18,576	18,576	20,080	3,096	23,176	-
R&M-Pest Control	771	2,419	2,500	1,404	1,096	2,500	1,600
R&M-Pools	26,689	40,962	23,000	30,353	5,585	35,938	-
R&M-Wetland Monitoring	-	-	5,000	-	5,000	5,000	5,000
R&M-Fitness Equipment	802	-	5,000	1,692	3,308	5,000	5,000
R&M-Fitness Center	-	1,294	-	-	-	-	-
R&M-Pressure Washing	8,557	3,800	5,000	14,025	2,805	16,830	5,000
Road/Sidewalk Maintenance	6,227	2,350	5,000	5,086	1,500	6,586	7,000
Miscellaneous Services	3,929	7,959	7,000	2,196	4,804	7,000	7,000
Misc-News Letters	250	350	1,500	36	350	386	-
Misc-Contingency	235	1,477	5,300	1,712	3,588	5,300	1,500
Office Supplies	2,941	3,919	5,000	976	4,024	5,000	5,000
Cleaning Supplies	1,999	3,694	4,500	3,446	1,054	4,500	4,500
Op Supplies - Uniforms	-	571	600	626	-	626	600
Subscriptions and Memberships	2,720	3,882	3,500	2,827	673	3,500	3,500
Capital Outlay	-	11,617	90,000	34,877	55,123	90,000	19,306
Reserve	-	-	84,338	78,881	5,457	84,338	144,338
Reserve - Clubhouse/Cabana	10,820	24,980	-	-	-	-	-
Reserve - Court Amenities	1,588	7,825	-	-	-	-	-
Reserve-Lake Embankm/Drainage	7,430	16,950	-	-	-	-	-
Total Field	401,977	481,759	610,795	518,198	171,694	689,892	625,459
TOTAL EXPENDITURES	534,866	601,698	759,465	632,717	195,346	828,063	767,340
Excess (deficiency) of revenues							
Over (under) expenditures	228,579	161,802	-	160,110	(188,127)	(28,017)	-
Net change in fund balance	228,579	161,802	-	160,110	(188,127)	(28,017)	-
FUND BALANCE, BEGINNING	1,215,078	1,443,657	1,605,459	1,605,462	-	1,605,462	1,577,445
FUND BALANCE, ENDING	\$ 1,443,657	\$ 1,605,459	\$ 1,605,462	\$ 1,765,572	\$ (188,127)	\$ 1,577,445	\$ 1,577,445

Budget Narrative
Fiscal Year 2024

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts.

Room Rentals

The District receives fees for clubhouse rentals.

Interest Tax Collector

Interest received from Pasco County Tax Collector.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenue

Other revenues not included within another budgeted line item.

Access Cards

The District receives fees for pool access cards and keys.

Amenities Revenue

Revenue associated with Clubhouse or pool activities.

Recreation Membership

The District receives fees for non-resident memberships.

Budget Narrative
Fiscal Year 2024

EXPENDITURES

Administrative

P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon supervisors attending all the meetings.

FICA Taxes

Payroll taxes for supervisor salaries are calculated as 7.65% of payroll.

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e., attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services-Legal Services

The District's Attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Services-Property Appraiser

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The budgeted amount for property appraiser costs is based on a flat fee of \$150.

Professional Fees

This includes the cost for project management.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter.

Budget Narrative
Fiscal Year 2024

EXPENDITURES – Administrative (continued)

Postage and Freight

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance

The District's General Liability Coverage, Cyber Liability Coverage, Property Coverage & Public Officials Liability Insurance policy is with Florida Municipal Insurance Trust. They specialize in providing insurance coverage to governmental agencies. The budgeted amount allows for a projected increase in the premium.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

This includes Tech labor and other miscellaneous expenses that are not included in another budgeted line item.

Miscellaneous-Assessment Collection Costs

The District reimburses the Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budgeted amount for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Miscellaneous-Taxes

This includes stormwater fees.

Miscellaneous-Web Hosting

This includes website maintenance.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Community Affairs.

LAKE BERNADETTE

Community Development District

General Fund

Budget Narrative
Fiscal Year 2024**Field****Payroll-General Staff**

Payroll for employees utilized in the field for operations and maintenance of District assets.

FICA Taxes

Payroll taxes for employees.

Retirement Plan

Retirement Plan for Dan Nessel.

Life and Health Insurance

Insurance for Dan Nessel.

Workers' Compensation

Workers' compensation for employees.

Contracts-Janitorial Services

Expenses incurred for cleaning services for the District.

Contracts-Security Service

Expenses incurred for security services for the District.

Contracts-Landscape

The District currently has a contract with a landscape firm to provide landscaping services for the District

Contracts-Pools

The District will contract with a pool maintenance company to ensure the proper operations and maintenance of the swimming pools.

Contract-Ponds

This District will contract with a company for the repairs and maintenance of the ponds to ensure proper flow and function of the storm water system.

Contracts-Roving Patrol

Expenses incurred for roving patrols for the District

Travel

Reimbursement for mileage of field services personnel.

Budget Narrative
Fiscal Year 2024

EXPENDITURES - Field (continued)

Communication-Telephone

Telephone charges incurred by the district.

Utility-Cable TV Billing

Cable TV usage for District.

Electricity-General

Electricity usage for District facilities and assets.

Electricity-Streetlighting

Streetlighting usage for District facilities and assets.

Utility-Water

Water irrigation usage for District facilities and assets.

Utility-Gas

Gas usage for District facilities and assets.

Utility-Refuse Removal

Refuse removal for District facilities.

R&M-Air Conditioning

The District periodically implements needed repairs to ensure maintenance of the air conditioning system.

R&M-Buildings

The District periodically implements needed repairs to ensure maintenance of the District buildings.

R&M-Equipment

The District periodically implements needed repairs to ensure maintenance of the District equipment.

R&M-Other Landscape

The District periodically adds items to enhance the landscape.

R&M-Irrigation

The District periodically implements needed repairs to ensure maintenance of the irrigation system.

Budget Narrative
Fiscal Year 2024

EXPENDITURES - Field (continued)

R&M-Pest Control

This includes periodic application of pesticides to District facilities to ensure a pest free, safe and healthy environment.

R&M-Wetland Monitoring

Expenses incurred for Wetland Monitoring and for needed maintenance.

R&M-Fitness Equipment

The District periodically implements needed repairs to ensure maintenance of the fitness equipment by Coastal Fitness

R&M-Pressure Washing

Expenses incurred for Pressure cleaning of the district.

Road / Sidewalk Maintenance

Includes all costs associated with maintenance of the roads and sidewalks within the District.

Miscellaneous Services

The District will utilize contingency funds as needed for unforeseen and/or emergency expenditures.

Miscellaneous Newsletters

Newsletter costs for the CDD members.

Miscellaneous Contingency

May include costs associated with special events and any other items not budgeted for within another line item.

Office Supplies

The District will provide necessary consumable supplies to operate District facilities.

Cleaning Supplies

The District will provide necessary consumable cleaning supplies to operate District facilities.

Operating Supplies-Uniforms

The District will provide uniforms for clubhouse staff.

Subscriptions and Memberships

Expenses include data plans, Window patches and antivirus software and Google for business email accounts.

LAKE BERNADETTE

Community Development District

General Fund

Budget Narrative

Fiscal Year 2024

EXPENDITURES - Field (continued)

Capital Outlay

The District will replace existing equipment or purchase new equipment for District facilities.

Reserve

The District will set aside funds to ensure repair and/or replacement of items within the district.

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Anticipated Fund Balance-Fiscal Year 2024	\$ 1,577,445
Net Change in Fund Balance-Fiscal Year 2024	-
Reserves-Fiscal Year 2024 Additions	144,338
Total Funds Available (Estimated) - 09/30/2024	1,721,783

ALLOCATION OF AVAILABLE FUNDS

Nonspendable Fund Balance

Deposits	835
Subtotal	<u>835</u>

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	187,009 ⁽¹⁾
Reserves - (prior years)	-
FY 2023 Expenses	(78,881)
FY 2023 Budget	84,338
FY 2024 Budget	<u>144,338</u>
	<u>149,795</u>
Reserves - Clubhouse/Cabana (prior years)	35,576 ⁽²⁾
FY 2024 Budget	<u>35,576</u>
Reserves - Court Amenities (prior years)	15,717 ⁽²⁾
FY 2024 Budget	<u>15,717</u>
Reserves - Lake Embank/Drainage (prior years)	59,517 ⁽²⁾
FY 2024 Budget	<u>59,517</u>

LAKE BERNADETTE

Community Development District

Reserves - Roadways (prior years)	44,693 ⁽²⁾	
FY 2024 Budget	-	<u>44,693</u>
Reserves - Swimming Pools (prior years)	95,347 ⁽²⁾	
FY 2024 Budget	-	<u>95,347</u>
	Subtotal	<u>587,654</u>

Total Allocation of Available Funds	588,489
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Total Unassigned (undesignated) Cash	\$ <u>1,133,294</u>
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Notes

- (1) Represents approximately 3 months of operating expenditures
- (2) Approved per Board Motion which includes FY 2022 expenses.

LAKE BERNADETTE

Community Development District

Double Eagle Court Road Fund

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2024 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2021	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	ACTUAL THRU JUL-2023	PROJECTED AUG- SEP-2023	TOTAL PROJECTED FY 2023	ANNUAL BUDGET FY 2024
REVENUES							
Special Assmnts- Tax Collector	\$ 4,108	\$ 4,108	\$ 4,116	\$ 4,116	-	4,116	4,116
Special Assmnts- Discounts	(143)	(150)	(165)	(149)	-	(149)	(165)
TOTAL REVENUES	3,965	3,958	3,951	3,967	-	3,967	3,951
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	67	65	82	79	-	79	82
Total Administrative	67	65	82	79	-	79	82
TOTAL EXPENDITURES	67	65	82	79	-	79	82
Excess (deficiency) of revenues Over (under) expenditures	3,898	3,893	3,869	3,888	-	3,888	3,869
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	3,869	-	-	-	3,869
TOTAL OTHER SOURCES (USES)	-	-	3,869	-	-	-	3,869
Net change in fund balance	3,898	3,893	3,869	3,888	-	3,888	3,869
FUND BALANCE, BEGINNING	11,696	15,594	19,487	19,486	-	19,486	23,374
FUND BALANCE, ENDING	\$ 15,594	\$ 19,487	\$ 23,356	\$ 23,374	\$ -	\$ 23,374	\$ 27,243

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2024 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2021	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	ACTUAL THRU JUL-2023	PROJECTED AUG- SEP-2023	TOTAL PROJECTED FY 2023	ANNUAL BUDGET FY 2024
REVENUES							
Special Assmnts- Tax Collector	\$ 1,896	\$ 1,896	\$ 1,932	\$ 1,932	\$ -	\$ 1,932	\$ 1,932
Special Assmnts- Discounts	(66)	(69)	(77)	(69)	-	(69)	(77)
TOTAL REVENUES	1,830	1,827	1,855	1,863	-	1,863	1,855
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	31	30	39	37	-	37	39
Total Administrative	31	30	39	37	-	37	39
TOTAL EXPENDITURES	31	30	39	37	-	37	39
Excess (deficiency) of revenues							
Over (under) expenditures	1,799	1,797	1,816	1,826	-	1,826	1,816
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	1,816	-	-	-	1,816
TOTAL OTHER SOURCES (USES)	-	-	1,816	-	-	-	1,816
Net change in fund balance	1,799	1,797	1,816	1,826	-	1,826	1,816
FUND BALANCE, BEGINNING	6,408	8,207	10,005	10,004	-	10,004	11,830
FUND BALANCE, ENDING	\$ 8,207	\$ 10,004	\$ 11,821	\$ 11,830	\$ -	\$ 11,830	\$ 13,646

LAKE BERNADETTE
Community Development District

Supporting Budget Schedules
Fiscal Year 2024

**Comparison of Assessment Rates
Fiscal Year 2024 vs. Fiscal Year 2023**

Product	General Fund 001 (O&M)			General Fund 002 (O&M)			General Fund 003 (O&M)			Total Assessments per Unit			Units
	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change	
Double Eagle Court	\$875.83	\$875.83	0.0%	\$98.00	\$98.00	0%	\$0.00	\$0.00	n/a	\$973.83	\$973.83	0.0%	42
Janine Drive	\$875.83	\$875.83	0.0%	\$0.00	\$0.00	n/a	\$69.00	\$69.00	0%	\$944.83	\$944.82	0.0%	28
All Remaining Neighborhoods	\$875.83	\$875.83	0.0%	\$0.00	\$0.00	n/a	\$0.00	\$0.00	n/a	\$875.83	\$875.83	0.0%	825
													895

3A.

RESOLUTION 2023-04**A RESOLUTION OF THE LAKE BERNADETTE COMMUNITY DEVELOPMENT DISTRICT RELATING TO THE ANNUAL APPROPRIATIONS OF THE DISTRICT AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023; AND ENDING SEPTEMBER 30, 2024, AND REFERENCING THE MAINTENANCE AND BENEFIT SPECIAL ASSESSMENTS TO BE LEVIED BY THE DISTRICT FOR SAID FISCAL YEAR**

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2023, submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budget and any proposed long-term financial plan or program of the District for future operations (the "Proposed Budget") the District did file a copy of the Proposed Budget with the general purpose local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, on May 23, 2023 the Board set August 22, 2023 as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a) Florida Statutes; and

WHEREAS, Section 190.008(2)(a), Florida Statutes requires that, prior to October 1 of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing Fiscal Year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing Fiscal Year; and

WHEREAS, the District Manager has prepared a Proposed Budget on a Cash Flow Budget basis, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the Fiscal Year; and

WHEREAS, Section 190.021, Florida Statutes provides that the Annual Appropriation Resolution shall also fix the Maintenance Special Assessments and Benefit Special Assessments upon each piece of property within the boundaries of the District benefited, specifically and peculiarly, by the maintenance and/or capital improvement programs of the District, such levy representing the amount of District assessments necessary to provide for payment during the ensuing budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds, in order for the District to exercise its various general and special powers to implement its single and specialized infrastructure provision purpose; and

WHEREAS, the Board of Supervisors of the Lake Bernadette Community Development District finds and determines that the non-ad valorem special assessments it imposes and levies by this Resolution for maintenance on the parcels of property involved will constitute a mechanism by which the property owners lawfully and validly will reimburse the District for those certain special and peculiar benefits the District has determined are received by, and flow to, the parcels of property from the systems, facilities

and services being provided, and that the special and peculiar benefits are apportioned in a manner that is fair and reasonable in accordance with applicable assessment methodology and related case law; and

WHEREAS, the Chair of the Board of Supervisors may designate the District Manager or other person to certify the non-ad valorem assessment roll to the Tax Collector in and for Pasco County political subdivision on compatible electronic medium tied to the property identification number no later than 31 August 2023 so that the Tax Collector may merge that roll with others into the collection roll from which the November tax notice is to be printed and mailed; and

WHEREAS, the proceeds from the collections of these imposed and levied non-ad valorem assessments shall be paid to the Lake Bernadette Community Development District; and

WHEREAS, the Tax Collector, under the direct supervision of the Florida Department of Revenue performs the state work in preparing, mailing out, collecting and enforcing against delinquency the non-ad valorem assessments of the District using the Uniform Collection Methodology for non-ad valorem assessments; and

WHEREAS, if the Property Appraiser and the Tax Collector have adopted a different technological procedure for certifying and merging the rolls, then that procedure must be worked out and negotiated with Board approval through the auspices of the District Manager before there are any deviations from the provisions of Section 197.3632, Fla. Stat., and Rule 12D-18, Florida Administrative Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF LAKE BERNADETTE COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The provisions of the whereas clauses are true and correct and are incorporated herein as dispositive.

Section 2. Budget

- a. That the Board of Supervisors has reviewed the District Manager's Proposed Budget, a copy of which is on file with the Office of the District Treasurer and the District's Local Records Office, and is hereby attached to this Resolution, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. That the District Manager's Proposed Budget, as amended by the Board, is adopted hereby in accordance with the provisions of Section 190.008(2)(a), Florida Statutes and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be revised subsequently as deemed necessary by the District Manager to reflect actual revenues and expenditures for Fiscal Year 2023 and/or revised projections for Fiscal Year 2024.
- c. That the adopted budget, as amended, shall be maintained in the Office of the District Treasurer and the District's Local Records Office and identified as "The Budget for the Lake Bernadette Community Development District for the Fiscal Year Ending September 30, 2024, as Adopted by the Board of Supervisors on August 22, 2023."

Section 3. Appropriations

That there be, and hereby is appropriated out of the revenues of the Lake Bernadette Community Development District, for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024 the

sum of _____ (\$) to be raised by the applicable imposition and levy by the Board of applicable non-ad valorem special assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$
TOTAL ROADS ASSESSMENT FUNDS	\$
CAPITAL PROJECTS FUND	\$
ENTERPRISE FUNDS	\$
Total All Funds	\$

Section 4. Supplemental Appropriations

The Board may authorize by Resolution supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the Fiscal Year as follows:

- a. Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
- b. Board may authorize an appropriation from the unappropriated balance of any fund.
- c. Board may increase any revenue or income budget account to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpended balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand (\$10,000) Dollars or have the effect of causing more than 10% of the total appropriation of a given program or project to be transferred previously approved transfers included. Such transfer shall not have the effect of causing a more than \$10,000 or 10% increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the applicable Department Director and the District Manager or Treasurer. The District Manager or Treasurer must establish administrative procedures, which require information on the request forms proving that such transfer requests comply with this section.

Section 5. Maintenance Special Assessment Levy: Fixed and Referenced and to be Levied by the Board

- a. That the Fiscal Year 2024 Maintenance Special Assessment Levy (the "assessment levy") for the assessment upon all the property within the boundaries of the District based upon the special and peculiar benefit received and further based upon reasonable and fair apportionment of the special benefit, shall be in accordance with the attached Exhibit A, which levy represents the amount of District assessments necessary to provide for payment during the aforementioned budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds. Said assessment levy shall be distributed as follows:

General Fund O & M

[See Assessment Levy Resolution 2023-05]

Debt Service Fund

[See Assessment Levy Resolution 2023-05]

- b. The designee of the Chair of the Board of Supervisors of the Lake Bernadette Community Development District shall be the Manager or the Treasurer of the District designated to certify the non-ad valorem assessment roll to the Tax Collector in and for the Pasco County political subdivision, in accordance with applicable provisions of State law (Chapters 170, 190 and 197, Fla. Stat.) and applicable rules (Rule 12D-18, Florida Administrative Code) which shall include not only the maintenance special assessment levy but also the total for the debt service levy, as required by and pursuant to law.

Introduced, considered favorably, and adopted this 22nd day of August, 2023.

Lake Bernadette Community Development District

Michael Berman
Chairman

Attest:

David Wenck
Secretary

3B.

RESOLUTION 2023-05

A RESOLUTION LEVYING AND IMPOSING A NON-AD VALOREM MAINTENANCE SPECIAL ASSESSMENT FOR THE LAKE BERNADETTE COMMUNITY DEVELOPMENT DISTRICT FOR FISCAL YEAR 2024

Preamble

WHEREAS, certain improvements existing within the Lake Bernadette Community Development District and certain costs of operation, repairs and maintenance are being incurred; and

WHEREAS, the Board of Supervisors of the Lake Bernadette Community Development District find that the District's total General Fund operation assessments, taking into consideration other revenue sources during Fiscal Year 2024, will amount to \$____; and

WHEREAS, the Board of Supervisors of the Lake Bernadette Community Development District finds the District's Debt Service Fund Assessment during Fiscal Year 2024 will amount to \$____; and

WHEREAS, the Board of Supervisors of the Lake Bernadette Community Development District finds that the Debt Service Fund relates to systems and facilities which provide special benefits peculiar to certain property within the District based on the applicable assessment methodology; and

WHEREAS, the Board of Supervisors of the Lake Bernadette Community Development District finds that the non-ad valorem special assessments it levies and imposes by this Resolution for maintenance on the parcels of property involved will reimburse the District for certain special and peculiar benefits received by the property flowing from the maintenance of the systems, facilities and services apportioned in a manner that is fair and reasonable, in accordance with the applicable assessment methodology; and

WHEREAS, the District Board understands that this Resolution levies only the maintenance assessments for 2024, the Chair of the District, or the designee of the District Manager, shall certify a total non-ad valorem assessment roll in a timely manner to the Tax Collector in and for Pasco County for collection to include all assessments levied and approved by the District on the property including those for debt service as well as for special maintenance assessments.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAKE BERNADETTE COMMUNITY DEVELOPMENT DISTRICT OF PASCO COUNTY, FLORIDA:

Section 1. All the whereas clauses are incorporated herein and are dispositive.

Section 2. A special assessment for maintenance as provided for in Chapters 190.021(3), Florida Statutes, (hereinafter referred to as assessment) is hereby levied on the benefited lands within the District.

Section 3. That the collection and enforcement of the aforesaid assessments on the benefited lands within the District may be performed by the Tax Collector serving as agent of the State of Florida in Pasco County (Tax Collector) and shall be at the same time and in like manner as ad valorem taxes and subject to all ad valorem tax collection and enforcement procedures which attend the use of the official annual tax notice.

Section 4. The levy and imposition of the maintenance special assessments on benefited lands included in the District will be combined with the debt service non-ad valorem assessments which were levied and certified as a total amount on the non-ad valorem assessment roll to the Pasco County Tax Collector by the designee of the Chair of the Board on compatible medium no later than 31 August 2023, which shall then be collected by the Tax Collector on the tax notice along with other non-ad valorem assessments from other local governments and with all applicable property taxes to each parcel of land within the District.

Section 5. The proceeds therefrom shall be paid to the Lake Bernadette Community Development District.

Section 6. The Chair of the Board of the Lake Bernadette Community Development District designates the District Manager to perform the certification duties.

Section 7. Be it further resolved, that a copy of this Resolution be transmitted to the proper public officials so that its purpose and effect may be carried out in accordance with law.

PASSED AND ADOPTED this 22nd day of August, 2023, by the Board of Supervisors of the Lake Bernadette Community Development District, Pasco County, Florida.

David Wenck, Secretary

Michael Berman, Chairman

Fourth Order of Business

4A

**MINUTES OF MEETING
LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held Tuesday, July 25, 2023 at 6:00 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman
Robert Van Liew	Vice Chairman
Bonnie Hazelett	Assistant Secretary
James Callaghan	Assistant Secretary
Sharon Callie	Assistant Secretary

Also present were:

David Wenck	District Manager
Tonja Stewart	District Engineer <i>(via phone)</i>

Absent was:	
Dan Nesselt	Clubhouse Manager

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

- Mr. Berman called the meeting to order, and a quorum was established.

SECOND ORDER OF BUSINESS

Audience Comments Limited to 3 Minutes Per Person

- Audience comments were received.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of June 27, 2023 Meeting**
- B. Acceptance of the Financial Report as of June 2023**

On MOTION by Ms. Hazelett seconded by Mr. Van Liew with all in favor the Consent Agenda was approved. (5-0)

FOURTH ORDER OF BUSINESS

Aquatic Report

- Mr. Berman noted there was normal growth for this time of year.

Unapproved Minutes

July 25, 2023

Lake Bernadette CDD

FIFTH ORDER OF BUSINESS

Attorney’s Report

- No report was presented.

SIXTH ORDER OF BUSINESS

Engineer’s Report

- No report was presented.

SEVENTH ORDER OF BUSINESS

District Manager’s Report

- Mr. Wenck provided an update on the financial statements.
- A. Discussion of Fiscal Year 2024 Modified Tentative Budget**
 - Discussion ensued regarding the budget.
- B. 5-Year Plan**
 - This item was tabled to the September Meeting.

EIGHTH ORDER OF BUSINESS

Clubhouse Manager’s Report

- The Board requested Mr. Nesselt inquire with Duke Energy if a 220v light is possible, whether there are any limitations in brightness, and to provide their recommendations.
- The Board also request food trucks be added to the calendar, and for the calendar to be extended two to three months out.
- A. FHP Stats**
 - FHP Stats were reviewed.

NINTH ORDER OF BUSINESS

Old Business

- None.

TENTH ORDER OF BUSINESS

New Business and Supervisors’ Requests

- Mr. Van Liew requested Mr. Nesselt investigate changing the messaging signs to LED signs.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Hazelett seconded by Mr. Callaghan with all in favor the meeting was adjourned. (5-0)

David Wenck
Secretary

4B

LAKE BERNADETTE
Community Development District

Financial Report

July 31, 2023

Prepared by:



Table of Contents

<u>FINANCIAL STATEMENTS</u>	<u>Page</u>
Balance Sheet - All Funds	1 - 2
Statement of Revenues, Expenditures and Changes in Fund Balances	
General Funds	3 - 8
Notes to the Financial Statements	9 - 11
 <u>SUPPORTING SCHEDULES</u>	
Non-Ad Valorem Special Assessments Schedule	12
Cash and Investment Report	13
Check Register	14 - 15

LAKE BERNADETTE
Community Development District

Financial Statements

(Unaudited)

July 31, 2023

Balance Sheet
July 31, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	DOUBLE EAGLE COURT ROAD FUND	JANINE DRIVE FUND	TOTAL
<u>ASSETS</u>				
Cash - Checking Account	\$ 319,409	\$ -	\$ -	\$ 319,409
Due From Other Funds	-	23,374	11,830	35,204
Investments:				
Money Market Account	441,287	-	-	441,287
Other	50,607	-	-	50,607
Treasury Bills (3 months)	999,360	-	-	999,360
Prepaid Insurance	2,399	-	-	2,399
Deposits	835	-	-	835
TOTAL ASSETS	\$ 1,813,897	\$ 23,374	\$ 11,830	\$ 1,849,101
<u>LIABILITIES</u>				
Accounts Payable	\$ 10,930	\$ -	\$ -	\$ 10,930
Sales Tax Payable	6	-	-	6
Deposits	2,185	-	-	2,185
Due To Other Funds	35,204	-	-	35,204
TOTAL LIABILITIES	48,325	-	-	48,325
<u>FUND BALANCES</u>				
Nonspendable:				
Prepaid Insurance	2,399	-	-	2,399
Deposits	835	-	-	835

Balance Sheet
July 31, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	DOUBLE EAGLE COURT ROAD FUND	JANINE DRIVE FUND	TOTAL
Assigned to:				
Operating Reserves	144,537	-	-	144,537
Reserves - Clubhouse/Cabana	35,576	-	-	35,576
Reserves - Court Amenities	15,717	-	-	15,717
Reserves- Lake Embank/Drainage	92,517	-	-	92,517
Reserves - Roadways	44,693	-	-	44,693
Reserves - Swimming Pools	95,347	-	-	95,347
Unassigned:	1,333,951	23,374	11,830	1,369,155
TOTAL FUND BALANCES	\$ 1,765,572	\$ 23,374	\$ 11,830	\$ 1,800,776
TOTAL LIABILITIES & FUND BALANCES	\$ 1,813,897	\$ 23,374	\$ 11,830	\$ 1,849,101

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-23 BUDGET	JUL-23 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>						
Interest - Investments	\$ 4,000	\$ 33,954	\$ 29,954	\$ 333	\$ 1,878	\$ 1,545
Room Rentals	750	94	(656)	63	-	(63)
Interest - Tax Collector	100	1,346	1,246	8	-	(8)
Special Assmnts- Tax Collector	783,870	783,870	-	-	-	-
Special Assmnts- Discounts	(31,355)	(28,480)	2,875	-	-	-
Other Miscellaneous Revenues	1,250	35	(1,215)	104	-	(104)
Access Cards	175	47	(128)	15	14	(1)
Amenities Revenue	175	1,554	1,379	15	70	55
Recreation Membership	500	407	(93)	42	-	(42)
TOTAL REVENUES	759,465	792,827	33,362	580	1,962	1,382

EXPENDITURES

Administration

P/R-Board of Supervisors	12,000	9,600	2,400	1,000	1,000	-
FICA Taxes	918	734	184	77	77	-
ProfServ-Engineering	12,000	11,402	598	1,000	-	1,000
ProfServ-Legal Services	5,000	-	5,000	417	-	417
ProfServ-Mgmt Consulting	62,830	52,358	10,472	5,236	5,236	-
ProfServ-Property Appraiser	150	150	-	-	-	-
Professional Fees	8,400	-	8,400	700	-	700
Auditing Services	4,250	-	4,250	-	-	-
Postage and Freight	500	419	81	42	30	12
Insurance - General Liability	19,708	19,708	-	-	-	-
Printing and Binding	1,000	15	985	83	11	72
Legal Advertising	300	-	300	25	-	25

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-23 BUDGET	JUL-23 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Miscellaneous Services	1,200	449	751	100	-	100
Misc-Assessment Collection Cost	15,677	15,130	547	-	-	-
Misc-Taxes	2,500	2,812	(312)	-	-	-
Misc-Web Hosting	1,912	1,567	345	159	-	159
Office Supplies	150	-	150	13	-	13
Annual District Filing Fee	175	175	-	-	-	-
Total Administration	148,670	114,519	34,151	8,852	6,354	2,498
Field						
Payroll-General Staff	91,207	87,694	3,513	7,601	5,420	2,181
FICA Taxes	6,977	6,709	268	581	708	(127)
Retirement Benefits	5,635	-	5,635	470	-	470
Life and Health Insurance	28,379	21,911	6,468	2,365	2,365	-
Workers' Compensation	4,573	4,573	-	381	-	381
Contracts-Janitorial Services	8,100	8,245	(145)	675	850	(175)
Contracts-Security Services	496	372	124	41	-	41
Contracts-Landscape	52,164	43,470	8,694	4,347	4,347	-
Contracts-Roving Patrol	12,000	9,360	2,640	1,000	960	40
Travel	600	170	430	50	-	50
Communication - Telephone	850	670	180	71	63	8
Utility - Cable TV Billing	2,200	1,273	927	183	82	101
Electricity - General	16,000	17,019	(1,019)	1,333	1,944	(611)
Electricity - Streetlights	43,000	33,606	9,394	3,583	3,637	(54)
Utility - Water	10,000	13,557	(3,557)	833	1,492	(659)
Utility - Gas	11,000	4,660	6,340	917	22	895
Utility - Refuse Removal	500	720	(220)	42	54	(12)
R&M-Air Conditioning	500	8,749	(8,249)	42	-	42

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JUL-23 BUDGET	JUL-23 ACTUAL	VARIANCE (\$) FAV(UNFAV)
R&M-Buildings	3,300	3,083	217	275	197	78
R&M-Equipment	25,000	13,001	11,999	2,083	4,697	(2,614)
R&M-Other Landscape	15,000	27,426	(12,426)	1,250	-	1,250
R&M-Irrigation	7,500	13,713	(6,213)	625	4,196	(3,571)
R&M-Lake	18,576	20,080	(1,504)	1,548	1,548	-
R&M-Pest Control	2,500	1,404	1,096	208	-	208
R&M-Pools	23,000	30,353	(7,353)	1,917	1,415	502
R&M-Wetland Monitoring	5,000	-	5,000	417	-	417
R&M-Fitness Equipment	5,000	1,692	3,308	417	-	417
R&M-Pressure Washing	5,000	14,025	(9,025)	417	250	167
Road/Sidewalk Maintenance	5,000	5,086	(86)	417	-	417
Miscellaneous Services	7,000	2,196	4,804	583	-	583
Misc-News Letters	1,500	36	1,464	125	-	125
Misc-Contingency	5,300	1,712	3,588	442	(233)	675
Office Supplies	5,000	976	4,024	417	-	417
Cleaning Supplies	4,500	3,446	1,054	375	651	(276)
Op Supplies - Uniforms	600	626	(26)	50	-	50
Subscriptions and Memberships	3,500	2,827	673	292	283	9
Capital Outlay	90,000	34,877	55,123	7,500	-	7,500
Reserve	84,338	78,881	5,457	7,028	-	7,028
Total Field	610,795	518,198	92,597	50,901	34,948	15,953
TOTAL EXPENDITURES	759,465	632,717	126,748	59,753	41,302	18,451

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>JUL-23 BUDGET</u>	<u>JUL-23 ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
Excess (deficiency) of revenues						
Over (under) expenditures	-	160,110	160,110	(59,173)	(39,340)	19,833
Net change in fund balance	\$ -	\$ 160,110	\$ 160,110	\$ (59,173)	\$ (39,340)	\$ 19,833
FUND BALANCE, BEGINNING (OCT 1, 2022)	1,605,462	1,605,462				
FUND BALANCE, ENDING	<u>\$ 1,605,462</u>	<u>\$ 1,765,572</u>				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>JUL-23 BUDGET</u>	<u>JUL-23 ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
<u>REVENUES</u>						
Special Assmnts- Tax Collector	4,116	4,116	-	-	-	-
Special Assmnts- Discounts	(165)	(149)	16	-	-	-
TOTAL REVENUES	3,951	3,967	16	-	-	-
<u>EXPENDITURES</u>						
<u>Administration</u>						
Misc-Assessment Collection Cost	82	79	3	-	-	-
Total Administration	82	79	3	-	-	-
TOTAL EXPENDITURES	82	79	3	-	-	-
Excess (deficiency) of revenues Over (under) expenditures	3,869	3,888	19	-	-	-
<u>OTHER FINANCING SOURCES (USES)</u>						
Contribution to (Use of) Fund Balance	3,869	-	(3,869)	-	-	-
TOTAL FINANCING SOURCES (USES)	3,869	-	(3,869)	-	-	-
Net change in fund balance	\$ 3,869	\$ 3,888	\$ (7,719)	\$ -	\$ -	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2022)	19,486	19,486				
FUND BALANCE, ENDING	\$ 23,355	\$ 23,374				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending July 31, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>JUL-23 BUDGET</u>	<u>JUL-23 ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
<u>REVENUES</u>						
Special Assmnts- Tax Collector	1,932	1,932	-	-	-	-
Special Assmnts- Discounts	(77)	(69)	8	-	-	-
TOTAL REVENUES	1,855	1,863	8	-	-	-
<u>EXPENDITURES</u>						
<u>Administration</u>						
Misc-Assessment Collection Cost	39	37	2	-	-	-
Total Administration	39	37	2	-	-	-
TOTAL EXPENDITURES	39	37	2	-	-	-
Excess (deficiency) of revenues Over (under) expenditures	1,816	1,826	10	-	-	-
<u>OTHER FINANCING SOURCES (USES)</u>						
Contribution to (Use of) Fund Balance	1,816	-	(1,816)	-	-	-
TOTAL FINANCING SOURCES (USES)	1,816	-	(1,816)	-	-	-
Net change in fund balance	\$ 1,816	\$ 1,826	\$ (3,622)	\$ -	\$ -	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2022)	10,004	10,004				
FUND BALANCE, ENDING	\$ 11,820	\$ 11,830				

Notes to the Financial Statements

July 31, 2023

Governmental Funds

▶ **Assets**

- **Investments** - General Fund monies (See Cash & Investment Report for further details.) There is a checking & MM account with Bank United, and T-Bill & MMF account with Valley Bank.
- **Due From Other Funds** - Monies owed for assessment collections.
- **Deposits** - Progress Energy & Pasco County Utility deposits.

▶ **Liabilities**

- **Accounts Payable** - Invoices for current month but not paid in current month.
- **Deposits** - Utility & Pool key deposits.

Fund Balance

- **Reserves** - Operating - for 1st Quarter operations of CDD for repairs & maintenance.
- **Reserves** - Clubhouse / Cabana - for repairs and maintenance.
- **Reserves** - Court Amenities - for repairs and maintenance.
- **Reserves** - Lake Embankment / Drainage - for drainage repairs and maintenance.
- **Reserves** - Roadways - for roadway repairs and maintenance.
- **Reserves** - Swimming Pools - for swimming pool repairs and maintenance.

Notes to the Financial Statements

July 31, 2023

Financial Overview / Highlights

Revenues

- ▶ Total General Fund revenues are 104.39% of the Annual Adopted budget and Assessments are at 100% collected.
- ▶ Total General Fund expenditures are at approximately 83.36% of the Annual Adopted budget above the rated 83%.

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
--------------	---------------	------------	-------------	-------------

Expenditures

Administrative

ProfServ - Engineering	\$ 12,000	\$ 11,402	95%	Stantec pond maintenance, preparing for district monthly meetings, follow up on pond management contract, and clubhouse parking lot pavement through May.
Insurance - General Liability	\$ 19,708	\$ 19,708	100%	FMIT 4th installment made in June.
Misc-Web Hosting	\$ 1,912	\$ 1,567	82%	ADA compliance payment - \$1,553.

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
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Field

Payroll-General Staff	\$ 91,207	\$ 87,694	96%	Staff payroll through July.
FICA Taxes	\$ 6,977	\$ 6,709	96%	Payroll taxes through July.
Life and Health Insurance	\$ 28,379	\$ 21,911	77%	Health & Dental insurance through July.
Workers' Compensation	\$ 4,573	\$ 4,573	100%	FMIT 4th installment made in June.
Contracts - Janitorial Services	\$ 8,100	\$ 8,245	102%	9 cleanings @ \$85 per cleaning.
Utility - Cable TV Billing	\$ 2,200	\$ 1,273	58%	Charter Communication payment for services.
Electricity - General	\$ 16,000	\$ 17,019	106%	Pasco County Utilities payment for services.

Notes to the Financial Statements

July 31, 2023

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Variance Analysis - continued				
<i>Field Continued</i>				
Utility - Gas	\$ 11,000	\$ 4,660	42%	Bahr's Propane Gas payment for services.
Utility - Refuse Removal	\$ 500	\$ 720	144%	Waste Management refuse removal payment for services.
R&M - Equipment	\$ 25,000	\$ 13,001	52%	Reese Electric monument lighting - \$4,955; Complete I.T. repair exit wave sensor and G4 camera - \$792; various equipment repairs.
R&M - Irrigation	\$ 7,500	\$ 13,713	183%	Rainmaker Irrigation - repairs for outdoor timer and solenoids.
R&M - Pest Control	\$ 2,500	\$ 1,404	56%	On The Fly Pest Control January maintenance; Rainmaker Irrigation ant control - \$750.
R&M - Pools	\$ 23,000	\$ 30,353	132%	Aqua Triangle pool repairs and monthly maintenance.
Office Supplies	\$ 5,000	\$ 976	20%	Home Depot general office supplies.
Capital Outlay	\$ 90,000	\$ 34,877	39%	Ace Courts resurfacing basketball court and footer installation - \$20,775; Signarama of New Tampa refresh entrance monument - \$13,299.
Reserve	\$ 84,338	\$ 78,881	94%	Site masters pool pump improvement, deposit - \$8,400; ACPLM milling/paving/stripping sidewalk repairs - \$69,268.

LAKE BERNADETTE
Community Development District

Supporting Schedules

July 31, 2023

Lake Bernadette

Community Development District

**Non-Ad Valorem Special Assessments
(Pasco County Tax Collector - Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2023**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	ALLOCATION		
					General Fund Assessments	Eagle Fund Assessments	Janine Drive Fund Assessments
Assessments Levied FY 2023				\$789,918	\$ 783,870	\$ 4,116	\$ 1,932
Allocation %				100.00%	99.24%	0.52%	0.24%
11/07/22	\$ 5,045	\$ 275	\$ 103	\$ 5,423	5,382	28	13
11/15/22	23,358	993	477	24,828	24,640	129	60
11/21/22	41,698	1,773	851	44,322	43,985	230	106
11/25/22	62,325	2,650	1,272	66,246	65,743	344	159
12/02/22	385,336	16,369	7,864	409,570	406,457	2,130	983
12/09/22	77,125	3,258	1,574	81,957	81,334	426	197
12/20/22	40,540	1,670	827	43,037	42,709	224	103
01/12/23	12,009	379	245	12,633	12,537	66	30
02/07/23	32,918	1,233	672	34,822	34,558	181	84
03/08/23	7,905	81	161	8,147	8,086	42	20
04/13/23	21,400	18	437	21,854	21,688	114	52
05/10/23	1,993	-	41	2,033	2,018	11	5
06/06/23	876	-	18	893	887	5	2
06/13/23	33,521 1	-	705	34,226	33,966	178	82
TOTAL	\$ 746,049	\$ 28,700	\$ 15,247	\$ 789,918	\$ 783,870	\$ 4,116	\$ 1,932
% COLLECTED				100%	100%	100%	100%
TOTAL OUTSTANDING				\$ -	\$ -	\$ -	\$ -

Notes:

1) Tax Certificate sale.

Cash and Investment Report

July 31, 2023

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND				
Checking Account - Operating	BankUnited	N/A	0.00%	\$ 319,409
			Subtotal Checking	\$ 319,409
Money Market Account	BankUnited	N/A	5.15%	\$ 441,287
			Subtotal MM	\$ 441,287
Money Market Fund	Valley Bank	N/A	4.70%	50,607
T-Bills - 3 Months	Valley Bank	Sep '23	5.13%	999,360
			Subtotal Investments	1,049,967
			Grand Total	\$ 1,810,663

LAKE BERNADETTE

Community Development District

**Payment Register by Fund
For the Period from 07/01/23 to 07/31/23
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	3923	07/06/23	AQUA TRIANGLE 1 CORP	2241	JULY POOL CLEANING SVCS	R&M-Pools	546074-53901	\$1,110.00
001	3924	07/06/23	BIG JOHNS JANITORIAL SUPPLIES	175067	CLEANING SUPPLIES	Cleaning Supplies	551003-53901	\$180.77
001	3925	07/06/23	COMPLETE I.T.	11192	BRIVO ONAIR/CDD/HOA GOOGLE EMAIL	Subscriptions & Memberships	554001-53901	\$282.65
001	3926	07/06/23	FEDEX	8-167-41173	JUNE 2023 POSTAGE	Postage and Freight	541006-51301	\$30.25
001	3927	07/06/23	FLORIDA MUNICIPAL INSURANCE TRUST	070123-FH0786	LIFE / HEALTH INSURANCE JULY 2023	Life and Health Insurance	523001-53901	\$2,398.55
001	3928	07/06/23	INFRAMARK, LLC	96995	JUNE 2023 MGMT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,235.83
001	3928	07/06/23	INFRAMARK, LLC	96995	JUNE 2023 MGMT FEES	Postage and Freight	541006-51301	\$31.00
001	3928	07/06/23	INFRAMARK, LLC	96995	JUNE 2023 MGMT FEES	Printing and Binding	547001-51301	\$0.50
001	3928	07/06/23	INFRAMARK, LLC	96995	JUNE 2023 MGMT FEES	Misc-Web Hosting	549915-51301	\$14.00
001	3929	07/06/23	ON THE FLY PEST CONTROL, LLC	062723	6/27/23 PEST CONTROL	R&M-Pest Control	546070-53901	\$120.00
001	3930	07/06/23	RAINMAKER IRRIGATION	44240	INSTALL CYPRESS MULCH	R&M-Other Landscape	546036-53901	\$210.00
001	3930	07/06/23	RAINMAKER IRRIGATION	44239	PLANT INSTALLATION	R&M-Other Landscape	546036-53901	\$2,500.00
001	3930	07/06/23	RAINMAKER IRRIGATION	44250	INSTALLATION OF 4.5" SEASONAL ANNUALS	R&M-Other Landscape	546036-53901	\$600.00
001	3930	07/06/23	RAINMAKER IRRIGATION	44264	IRRIGATION REPAIRS 6/20/23	R&M-Irrigation	546041-53901	\$234.38
001	3930	07/06/23	RAINMAKER IRRIGATION	44273	IRRIGATION REPAIRS 6/23/23	R&M-Irrigation	546041-53901	\$307.54
001	3931	07/06/23	SOLITUDE LAKE MANAGEMENT	PSI-95271	JULY 2023 LAKE MAINT	R&M LAKES	546042-53901	\$1,548.00
001	3932	07/14/23	DLTD SOLUTIONS INC.	0004383	ADMN/SCHEDULERS FEE FOR JUNE	Contracts-Roving Patrol	534099-53901	\$160.00
001	3933	07/21/23	BAHR'S PROPANE GAS	29467162	HVAC REPAIRS	R&M-Air Conditioning	546004-53901	\$599.70
001	3934	07/21/23	HOOPS INC	115651	REPLACE BASKETBALL HOOPS	replace 2 basketball hoops	546022-53901	\$4,596.00
001	3935	07/21/23	JEFFREY MASON	0004384	SECURITY/TRAFFIC CONTROL JUNE 2023	Contracts-Roving Patrol	534099-53901	\$800.00
001	3936	07/21/23	RAINMAKER IRRIGATION	44295	IRRIGATION REPAIRS	R&M-Irrigation	546041-53901	\$437.80
001	3936	07/21/23	RAINMAKER IRRIGATION	44301	IRRIGATION REPAIRS	R&M-Irrigation	546041-53901	\$1,310.74
001	3936	07/21/23	RAINMAKER IRRIGATION	44302	IRRIGATION REPAIRS CLUBHOUSE	R&M-Irrigation	546041-53901	\$1,203.33
001	3936	07/21/23	RAINMAKER IRRIGATION	44327	JULY 2023 LANDSCAPE SVC	Contracts-Landscape	534050-53901	\$4,347.00
001	3937	07/27/23	DAN NESSELT	8517606727	BILL PRD 05/20-06/19/23	Communication - Telephone	541003-53901	\$62.50
001	3938	07/27/23	HOME DEPOT	06212023-9992	MAY/JUNE 2023 PURCHASES	MAINT SUPPLIES	551003-53901	\$123.83
001	3938	07/27/23	HOME DEPOT	06212023-9992	MAY/JUNE 2023 PURCHASES	PROPANE	543019-53901	\$21.98
001	3938	07/27/23	HOME DEPOT	06212023-9992	MAY/JUNE 2023 PURCHASES	2 CYCLE OIL	546022-53901	\$10.94
001	3938	07/27/23	HOME DEPOT	06212023-9992	MAY/JUNE 2023 PURCHASES	MAINT SUPPLIES	551003-53901	\$75.80
001	3939	07/27/23	RAINMAKER IRRIGATION	44407	IRR REPAIRS 7/6/23	R&M-Irrigation	546041-53901	\$1,244.26
001	3940	07/27/23	SARAH NESSELT	071423	JULY 2023 CLEANING SVCS	Contracts-Janitorial Services	534026-53901	\$850.00
001	DD02947	07/03/23	ADT SECURITY SVCS - ACH	997703283	SEC SVCS JULY 2023	Contracts-Security Services	534037-53901	\$41.30
001	DD02959	07/10/23	ELAN FINANCIAL SVCS - ACH	06132-42780 ACH	MAY/JUNE PURCHASES	SIGNAGE	549900-53901	\$20.73
001	DD02959	07/10/23	ELAN FINANCIAL SVCS - ACH	06132-42780 ACH	MAY/JUNE PURCHASES	SIGNAGE	549900-53901	\$105.00
001	DD02959	07/10/23	ELAN FINANCIAL SVCS - ACH	06132-42780 ACH	MAY/JUNE PURCHASES	EVENT	549001-53901	\$57.00
001	DD02959	07/10/23	ELAN FINANCIAL SVCS - ACH	06132-42780 ACH	MAY/JUNE PURCHASES	FUEL	549900-53901	\$50.01
001	DD02960	07/10/23	PASCO COUNTY UTILITIES SERVICE	061923 ACH	BILL PRD 5/5-6/6/23	Utility - Water	543018-53901	\$1,408.90
001	DD02961	07/17/23	FRONTIER	062223-2235 ACH	BILL PRD 6/22/23-7/21/23	Utility - Cable TV Billing	543003-53901	\$81.58
001	DD02979	07/28/23	DUKE ENERGY	062723 ACH	BILL PRD 6/67/5/23	Electricity - Streetlighting	543013-53901	\$3,416.57
001	DD02979	07/28/23	DUKE ENERGY	062723 ACH	BILL PRD 6/67/5/23	Electricity - General	543006-53901	\$1,944.28
001	DD02981	07/25/23	FLORIDA DEPT OF HEALTH	51-BID-6456513 ACH	POOL PERMIT >25000 GALLONS	R&M-Pools	546074-53901	\$305.00
001	DD02982	07/30/23	WASTE MANAGEMENT OF FLORIDA - ACH	0861812-1568-1 ACH	REFUSE REMOVAL JULY 2023	Utility - Refuse Removal	543020-53901	\$54.40

LAKE BERNADETTE

Community Development District

**Payment Register by Fund
For the Period from 07/01/23 to 07/31/23
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	DD02948	07/06/23	WILLIAM F. KIELY III	PAYROLL	July 06, 2023 Payroll Posting			\$540.42
001	DD02949	07/06/23	THOMAS O. MINE	PAYROLL	July 06, 2023 Payroll Posting			\$155.14
001	DD02950	07/06/23	MARTINA YATES	PAYROLL	July 06, 2023 Payroll Posting			\$232.73
001	DD02951	07/06/23	JOHN S. YATES	PAYROLL	July 06, 2023 Payroll Posting			\$155.14
001	DD02952	07/06/23	DENISE M. LANSER	PAYROLL	July 06, 2023 Payroll Posting			\$535.02
001	DD02953	07/06/23	DANIEL A. NESSELT	PAYROLL	July 06, 2023 Payroll Posting			\$2,227.58
001	DD02954	07/07/23	MICHAEL C. BERMAN	PAYROLL	July 07, 2023 Payroll Posting			\$184.70
001	DD02955	07/07/23	ROBERT R. VAN LIEW	PAYROLL	July 07, 2023 Payroll Posting			\$184.70
001	DD02956	07/07/23	JAMES G. CALLAGHAN	PAYROLL	July 07, 2023 Payroll Posting			\$184.70
001	DD02957	07/07/23	BONNIE K. HAZELETT	PAYROLL	July 07, 2023 Payroll Posting			\$184.70
001	DD02958	07/07/23	SHARON K. CALLIE	PAYROLL	July 07, 2023 Payroll Posting			\$184.70
001	DD02962	07/20/23	WILLIAM F. KIELY III	PAYROLL	July 20, 2023 Payroll Posting			\$756.59
001	DD02963	07/20/23	THOMAS O. MINE	PAYROLL	July 20, 2023 Payroll Posting			\$155.14
001	DD02964	07/20/23	MARTINA YATES	PAYROLL	July 20, 2023 Payroll Posting			\$310.30
001	DD02965	07/20/23	JOHN S. YATES	PAYROLL	July 20, 2023 Payroll Posting			\$155.14
001	DD02966	07/20/23	DENISE M. LANSER	PAYROLL	July 20, 2023 Payroll Posting			\$396.18
001	DD02967	07/20/23	DANIEL A. NESSELT	PAYROLL	July 20, 2023 Payroll Posting			\$2,227.58
Fund Total								\$46,902.58

Total Checks Paid	\$46,902.58
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Eighth Order of Business

8A

Notice of Meetings
Lake Bernadette
Community Development District

The Board of Supervisors of the Lake Bernadette Community Development District will hold their meetings for Fiscal Year 2024 at 6:00 p.m. in the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida, on the fourth Tuesday unless otherwise indicated below:

October 24, 2023
December 5, 2023(First Tuesday)
January 23, 2024
February 27, 2024
March 26, 2024
April 23, 2024
May 28, 2024 (Budget Approval)
June 25, 2024
July 23, 2024
August 27, 2024 (Budget Adoption)
September 24, 2024

Meetings may be continued to a date and time certain which will be announced at the meeting without additional publication of notice. There may be occasions when one or more Supervisors will participate by telephone. Any interested person can attend the meeting at the above location and be fully informed of the discussions taking place. Any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Office at (954) 603-0033 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 for aid in contacting the District Office at least two days prior to the date of the meetings.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings in made, including the testimony and evidence upon which such appeal is to be based.

David Wenck
Manager

Ninth Order of Business

CDD Meeting Topics of Discussion

Lake Bernadette Community Center

July 25th ,2023

Upcoming Events:

1. Cdd meeting 22nd 6pm
2. Got Lobstah 8/20 3-6pm
3. Food trucks 8/9 5-8pm
4. Blood drive 15th 1-3pm

Upcoming Projects:

- 1 . Installation of new street light, Eiland entrance (Pending approval with upgraded
2. Cabana deck paver reset/ pressure wash/ seal , proposals September meeting)
3. Palm tree pruning in the Cabana area. Park area trees pruned (Rainmaker)
4. Eiland monument refresh scheduled with Signarama signs (Site plan submitted / right of way issue Pasco County)
5. Adding a Stepper machine to gym (residents request)
6. Eiland entrance marquee replacement proposals provided (Signarama/ Creative

Completed projects/ tasks

1. Main pool deck patched / painted in 4 locations.
2. Monthly Calander of events on CDD website
3. New entry / floor mats installed clubhouse.
4. Replaced 4 ceiling fans at Main pool upper deck. (In house)
5. Cleared tree limbs west side of clubhouse and perimeter of main pool (Rainmaker)
6. 7 new residents registered.
7. 3 new renters registered.
8. 11 access cards replaced.
9. Gym new hour 5-7:30 am stats provided
10. New basket ball hoops installed / old hoops removed

9A

Created Date: 8/14/2023

DESCRIPTION: 10mm LED Electronic Message Center Display

Bill To: Lake Bernadette Community Development District c/o
2654 Cypress Ridge Blvd
Wesley Chapel, FL 33543
US

Installed: Lake Bernadette Community Development
Lake Bernadette
Golf Links Blvd
Zephyrhills , FL 33541
US

Requested By: Dan Nesselt
Email: info@lakebernadette.org
Work Phone: (813) 995-4873
Cell Phone: (813) 788-7690
Tax ID: 85-8012582800

Salesperson: David Diehm
Cell Phone: 813-230-1971

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Electronic Message Center - Single Sided Display DISPLAY SPECIFICATIONS <ul style="list-style-type: none"> • Product Line: Infinity • LED Pixel Pitch: 10.0mm • Matrix Size: 120 x 256 • Viewing Area: 3' 11 1/4" x 8' 4 13/16" • Cabinet Size: 3' 11 1/4" x 8' 4 13/16" x 6 11/16" • Color: RGB • Color Processing: RGB 281 Trillion Levels-M • LED's per pixel: Red: 1 Green: 1 Blue: 1 • Total # of LED's: 92160 • Character Size: 2.75 Inches • # of Lines/Char. Line: 17 line(s), 42 characters • Brightness: 8000 NIT's (+-5%) • Viewing Angle: 160 Degrees Horizontal • Display Configuration: Single Face (1 Cabinet - Master) • Maintenance Door: Front • Cabinet Design: Module • Display Net Weight: Approx. 393.94 lbs. per face (+/- 10%) STANDARD FEATURES <p>Dimming Levels: 100 - Auto & Manual Dimming/Temp. Sensor: MeCloud Webservice Crate: Included</p>	1	\$22,657.24	\$22,657.24

ELECTRICAL & VENTING REQUIREMENTS

- AC Power Required: Single Phase 120V or 240V 50/60Hz
- Total Boot Up Amps* (120V): 17.2
- Regular Operating Amps* (120V): 4.97
- Example Electrical Cost* (120V): US\$0.78/Day
- Venting Requirement*: 328.29 CFM

2	<p>Monument Sign Installation</p> <p>MONUMENT SIGN INSTALLATION-Installation of the depicted monument sign(s) in accordance with the ordinances and engineering codes of the governing municipality.</p> <ul style="list-style-type: none"> • All items apply unless otherwise noted in estimate. • All pricing is based on information provided at time of estimate. Pricing is subject to adjustment if additional information is forthcoming or specifications change. • All pricing is based on work being done concurrently during normal business hours (8:30 am till 5:30 pm) unless otherwise noted. If work is required to be done at off hours than additional costs will be forwarded for approval prior to installation. • All pricing includes public utility clearance check, digging of footer(s), setting of steel support pole (s), county inspection of footer(s) prior to pouring of concrete, pouring of concrete, installation and attachment of finished sign over steel support structure, and final electrical connection. Unless otherwise noted. • The size and number of foundations, amount of concrete, diameter of steel pole(s) are a reasonable estimation and the cost is subject to modification once final stamped engineering is obtained and will be reflected on the final invoice. • We are not liable for any damage to landscaping and it will be the customers responsibility to repair and/or replace landscaping. • We are not responsible for any unforeseen underground obstructions (IE: Concrete, rock, and etc). Removal of underground obstructions is additional to the contract amount. • We are note responsible for dewatering (IE: Well Points) • We are not responsible for any weather delays caused by inclement weather. • Customers is responsible to provide free and clear access to the area where the sign is to be installed. Any delays due to the access issues will be additional to the contract amount and will be included on the final invoice. • Customer is responsible to provide a dedicated 20 amp 110 v circuit within 6' of the sign location. • Customer is responsible to provide a time clock on the sign circuit. • Customer is responsible to mark the sign breaker. Failure to do so will cause inspection to fail and customer will be responsible for re-inspection fees, labor, and materials to have the sign re-inspected. • Customer is responsible to mark all private utilities. • Removal of excess soil from the installation site after digging of foundation hole is the responsibility of the customer. • We will not be liable for any subsequent damages, consequential damages, or otherwise. <p><i>We are professionals utilizing reasonable care and caution. We are not responsible for any damage to the work area caused by the installation of the sign.</i></p>	1	\$4,928.90	\$4,928.90
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All Prices quoted are valid for 30 days from the date of stated on the quotation.
 The minimum price for an order is \$100.00.

*** Invoices & Cancellation of Orders:**

Signarama New Tampa prepares your order according to your specifications. Therefore, prior to its commencement, your order is only cancelable with the Vendor's prior written consent. After the commencement of your order (the point at which materials are ordered and work has begun), your order is non-cancelable. The Customer is Solely Responsible for Proofreading; Vendor does not assume any responsibility for the correctness of copy. Therefore, you must review and sign proof prior to the commencement of your order. By signing your proof, you approve of its content and release the Vendor to commence the work. You are solely responsible for the content of the proof once it has been signed.

*** Vendor's Liability:** Vendor's total liability is hereby expressly limited to the services indicated on the invoice and Vendor will not be liable for any subsequent damages, consequential damages, or otherwise. All dates promised on this invoice are approximations unless the word "firm" is written and acknowledged by the Vendor.

*** Terms of Payment:** Upon ordering, 50% deposit is required on any order, if the order is less than \$300.00, customer must pay in full. Your balance will be due upon completion, delivery and/or installation. Any payment with a credit or debit card will be subject to a 3.5% convenience fee. Any incoming WIRE transfers are subject to a \$20 fee. We gladly will accept payment by cash, check, Zelle, or ACH to avoid such fees. Vendor may, at its sole discretion, extend credit terms to you upon approval.

*** Collection Procedures:** Invoices are considered delinquent thirty (30) days from the date that your order is completed. After the thirtieth day, a late charge of \$25.00, together with interest accruing at the rate of 1.5% per month, or the maximum rate allowable by law, is assessed. You shall be liable for all costs related to the collection of delinquent invoices, including court costs and attorney's fees. If payment is made by check and the check is returned or stopped, there will be an additional \$35 fee per check added to the invoice.

*** Customer's Acceptance of Work:** Customer's acceptance, either personally or through his/her agent(s) and/or employee(s) of the work ordered shall be deemed as full acceptance. This means that by accepting delivery of the work, the customer affirms that the work substantially conforms to all expectations.

*** Lost or Substantially Forgotten Work:** If the customer does not take possession of completed work within thirty (30) days from notification of completion, then the work will be considered lost or forgotten, and the vendor will not be responsible for further loss. Customers will be billed and responsible for payment for work that has been completed.

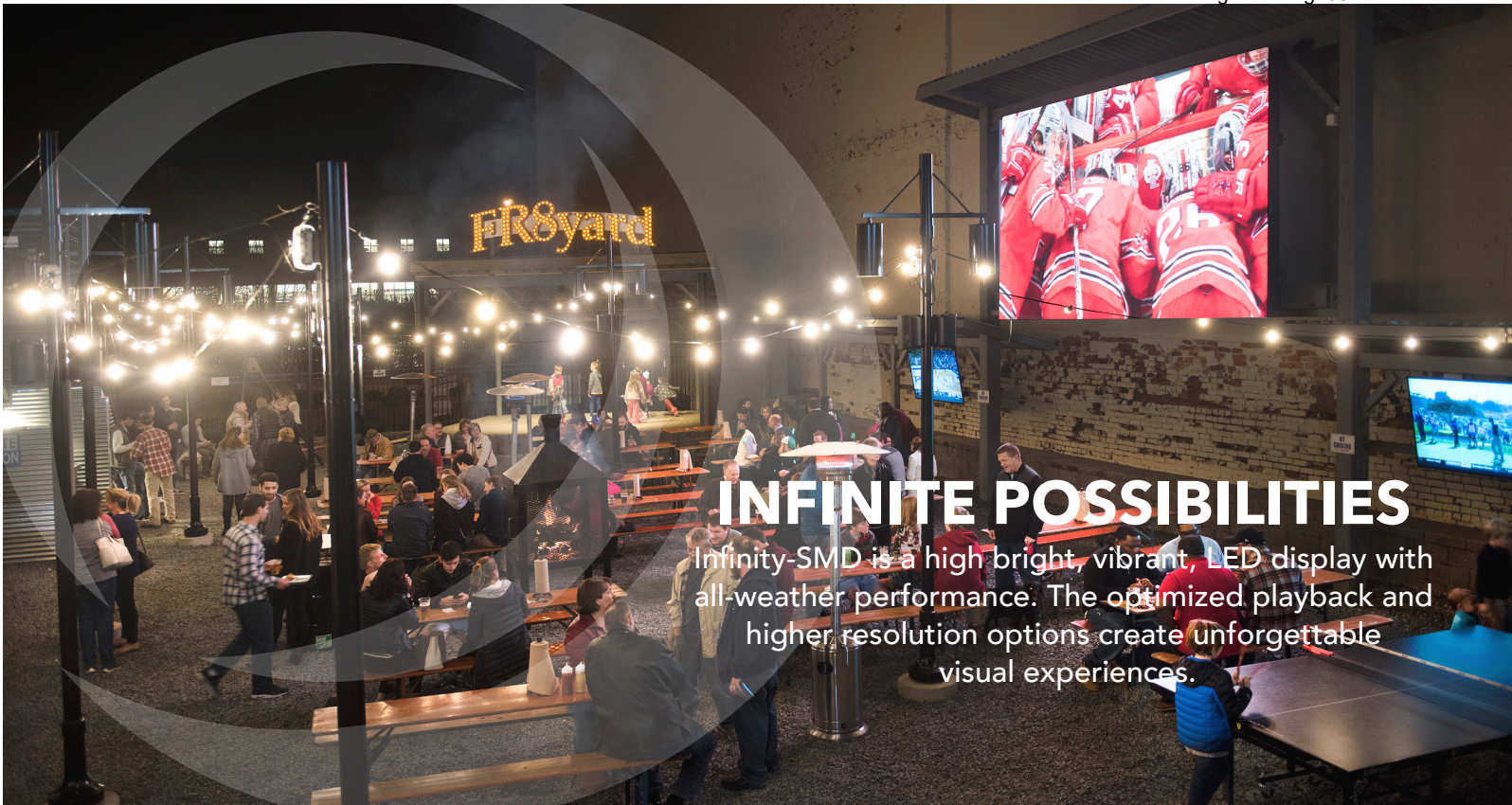
*** Photos and Videos:** From time to time, Signarama New Tampa will take photographs and/or videos, during installation and surveys, at the customer site/property. These photos may include but are not exclusive to Signarama employees, products, and/or services offered by us. These photos and/or videos are the sole property of Signarama New Tampa and may be used for social media posts, publications, website advertisements, and marketing purposes. Unless otherwise written, release and consent will remain in effect until written documentation is submitted withdrawing the authorization. Customers will not receive any monetary compensation.

Subtotal:	\$27,586.14
Agenda Page65	
Taxes:	\$0.00
Grand Total:	\$27,586.14
Deposit Required:	\$13,793.07

Thank you for your business - We appreciate it very much.

Signature: _____ **Date:** _____

9B



INFINITE POSSIBILITIES

Infinity-SMD is a high bright, vibrant, LED display with all-weather performance. The optimized playback and higher resolution options create unforgettable visual experiences.

INFINITY-SMD: 6.667mm pixel pitch (10'h x 17'w)



INFINITY-SMD OUTDOOR LED DISPLAY TECHNOLOGY



±8,000 NITS HIGH BRIGHTNESS¹

x16 Brighter than an LCD TV¹. View in full daylight and dimmable at night.

¹Select Models. Based on LCD TV avg. 500 Nits.

2.9-10MM

PIXEL PITCH OPTIONS

Large IP65 SMD tiles, ±100,000² hours lifetime, 281 trillion colors.

²Approximate



IP65 FRONT/IP54 REAR ALL-WEATHER TESTED

UV, salt-mist, vibration, ±temperature, voltage, and x2 waterproof tested.



XL SMD LOUVER³

XL SMD louvers block more sunlight than standard SMD louvers creating greater visual impact.

³(HB) SMD tiles only.



DIAGNOSTIC UTILITY⁴

Display, power, data, tile, and pixel⁵ health alerts sent by email or online on demand.

⁴Additional fee. Internet service required. ⁵Optional.



OPTIMIZED VIEWING EXPERIENCE

±3840 Hz, 60 FPS smooth, full motion, camera-ready video playback.



CONNECTIVITY

Network with, Ethernet, wireless⁵, WiFi⁵, Fiber Optic⁵, or cellular⁵ technology.

⁵Optional



FRONT/REAR SERVICEABLE

Two service options allow for fast, easy maintenance.



CLOUD-BASED SOFTWARE⁶

Control, network, and diagnose displays from anywhere.

⁶Optional. Internet service required.



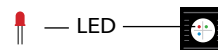
5 YEAR WARRANTY⁷

5-Year parts and in-factory labor. 10-Year parts availability.

⁷Standard warranty.

INFINITY-SMD

OUTDOOR LED DISPLAY TECHNOLOGY



SMD* Pixel
(1R-1G-1B LED in 1)
*Surface Mounted Diode

Display

Pixels (mm)	Brightness (Nits)	Tile Matrix (HxW)
2.9	3,500 ^{*1}	84x84
3.9	3,500 ^{*1}	64x64
4.8	3,500 ^{*1}	52x52
6.667 ^(HB)	8,000 [*]	36x48
8 ^(HB)	8,000 [*]	30x40
10 ^(HB)	8,000 [*]	24x32

Enclosure

Cabinet Design Options (See available configurations chart for details.)	Cabinet Serviceability
Modular	Front*
Modular	Rear*
Modular ¹ ; Traditional ² ; Front Vent ^{2,3}	Front or Rear**

Color	281 Trillion Colors
Viewable Angle	160° Horizontal; 100° Vertical*
Contrast Enhancement	Louver* w/ Light Reflection Design
Contrast Ratio	±8000:1
Dimming	100 Levels
Average LED Lifetime	±100,000* Hours
Color Processing	16-Bit Grayscale
Color Temperature	6,500K (Adjustable)

Cabinet Construction	Aluminum
Cabinet Ventilation	Front* or Rear
Waterproofing (Front/Rear)	IP65/IP54
Manufacturing Quality Standard	ISO 9001

Electrical & Operating Requirements

AC Power	120/208/240VAC 60Hz.
Operating Temp. / Humidity	± -20°~140°F / ±10~90%

Graphic & Video Support

Display Capability	Video*, Graphic, Text
Video Frame Rate	60 FPS
Refresh Rate	+3840 Hz (Adjustable)

Diagnostics*

Remote / Email	Display, Power, Data, Tile, Pixel**
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Software

PC / Cloud-Based	M.E. Pro Plus; DNET 3.0*; M.E. Cloud*
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Limited Warranty & Service

Warranty	5-Year Parts & In-Factory Labor*
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Communication

Communication	Ethernet, WiFi*, Wireless*, Fiber Optic*, Cellular*
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Certifications

Hardware	
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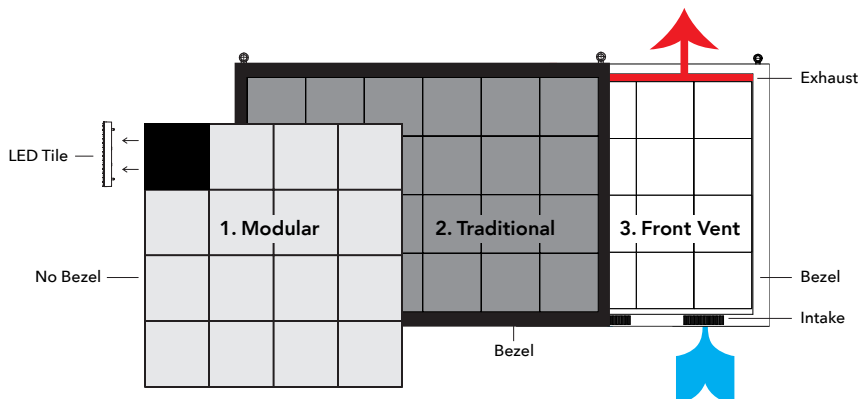
Signal

Redundant	Data ¹ , Power ²
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3

CABINET DESIGNS

INF-SMD features three cabinet designs. Our modular (1.) outdoor products feature more pixels (higher resolution) than the traditional (2.) bezeled cabinets. They also allow for greater flexibility and larger scale design possibilities. Finally, the front vent (3.) cabinet is engineered for select outdoor installations with rear ventilation limitations.

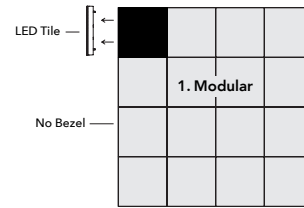


INFINITY-SMD

OUTDOOR LED DISPLAY TECHNOLOGY

Available Modular Configurations

Modular cabinets are combined like "Lego" blocks to form a complete sign. The cabinets ship ready to install and feature continuous angle iron built to specification.



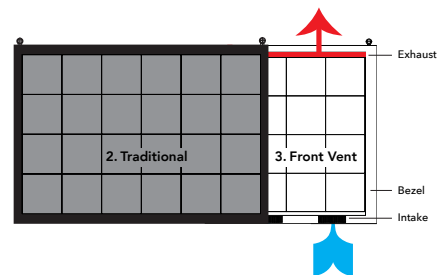
Display					Enclosure				
Pixels (mm)	Brightness (Nits)	Tile Matrix (HxW)	Module Resolution Pixels (HxW)		Cabinet Size (Inch) (HxW)		Cabinet Depth (Inch) (D)	Cabinet Weight (lbs)	Cabinet Power Max. (Watt)
2.9 ¹	3,500 ²	84x84	168	168	19.68	19.68	3.2	25*	300*
3.9 ¹	3,500 ²	64x64	128	128	19.68	19.68	3.2	25*	220*
4.8 ¹	3,500 ²	52x52	104	104	19.68	19.68	3.2	25*	220*
6.667 ^(HB)	8,000*	36x48	108	144	28.35	37.80	6.7	79*	480*
			108	192	28.35	50.40		105*	630*
			144	144	37.80	37.80		140*	830*
			144	192	37.80	50.40		130*	779*
			180	144	47.24	37.80		174*	1058*
			180	192	47.24	50.40			
8 ^(HB)	8,000*	30x40	90	120	28.35	37.80	6.7	79*	480*
			90	160	28.35	50.40		105*	630*
			120	120	37.80	37.80		140*	830*
			120	160	37.80	50.40		130*	779*
			150	120	47.24	37.80		174*	1058*
			150	160	47.24	50.40			
10 ^(HB)	8,000*	24x32	72	96	28.35	37.80	6.7	79*	462*
			72	128	28.35	50.40		105*	606*
			96	96	37.80	37.80		140*	798*
			96	128	37.80	50.40		130*	750*
			120	96	47.24	37.80		174*	1020*
			120	128	47.24	50.40			

¹Custom. Modular design only. For details, contact your Optec dealer or sales consultant. ²Black LED, (HB) XL SMD Louver & Black Mask. *± 5%.

*±10%.

Available Traditional & Front Vent* Configurations

Traditional and Front Vent (FV)* cabinets are built to specification. For cabinet size, weight, and total resolution, please contact your Optec dealer or sales consultant.



Display			Enclosure		
Pixels (mm)	Brightness (Nits)	Tile Matrix (HxW)	Cabinet Size/Weight (Inch) (lbs)	Cabinet Depth (Inch) (D)	Power Max. (Watt)
6.667 ^(HB)	8,000*	36x48	Custom*	7.87	0.031
8 ^(HB)	8,000*	30x40	Custom*	7.87	0.044
10 ^(HB)	8,000*	24x32	Custom*	7.87	0.067

(HB) XL SMD Louver & Black Mask: ± 5%.

*Min. Cabinet Size 2'h x 4'w. Front Vent: Maximum 7'h cabinet.



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